



# City of Austin

*Founded by Congress, Republic of Texas, 1839*

*Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181*

August 30, 2021

To: Consultants Requesting RFQ Package

Subject: Request for Qualifications (RFQ) for Professional Design Services for Mexic-Arte Museum -  
CMR  
CLMP303 - Clarification No. 3

This Clarification No. 3 is in response to questions received regarding the subject solicitation.

## **Clarification No. 3**

**Question 1:** In our submission format may we interchange between landscape and portrait format in the RFQ submission?

**Answer 1:** Yes, you may interchange between landscape and portrait formats.

**Question 2:** What is the minimum required information to submit for "Other Scope of Work" subconsultants?

**Answer 2:** There is no minimum required information to submit for "Other Scope of Work" subconsultants. Proposals will not be scored on those scopes and will only be scored on the Major Scopes of Work.

**Question 3:** Will the selection committee consider and evaluate the MBE/WBE attributes of a joint venture (JV) to be Prime, since there isn't enough time to have the JV officially certified as MBE/WBE by State of Texas?

**Answer 3:** The Prime is not scored on its MBE/WBE attributes. The proposal must meet the minimum requirements of Consideration Item 1 as described in the MBE/WBE documents included with the solicitation. Please note that any firms (Prime and subconsultants) you wish to include to meet the MBE/WBE requirements must be registered with the City of Austin and certified by the Small and Minority Business Resources (SMBR) Department; not the State of Texas.

**Question 4:** For Consideration Item 8, will a joint venture (JV) Prime comprised of two firms (one with, the other without City of Austin experience) be evaluated the same as a Prime comprised of one firm with City of Austin experience?

**Answer 4:** For Consideration Item 8, the JV firm with no previous experience with the City of Austin will receive a score equal to the average of all firms in the database with previous City of Austin projects relative to the industry or engineering discipline of this solicitation. The JV firm with previous City of Austin experience will receive its Consultant Performance Evaluation score based on that performance. Those two scores will then be weighted based on the percentage of participation in the JV.

**Question 5:** What is the most important qualitative characteristic that both the City of Austin and Mexic-Arte Museum want to see in a Prime?

**Answer 5:** There is no single most important qualitative characteristic. Proposals will be scored strictly on the Evaluation Criteria only.

**Question 6:** Based on the challenges in this project, have the Mexic-Arte Museum and City of Austin identified other local, national and/or international projects that successfully solved what they hope to achieve with this building?

**Answer 6:** Mexic-Arte Museum and the City of Austin have not identified a project with similar characteristics and challenges since they are unique to the site, surrounding area, building and use.

Please remember this solicitation is currently in a “No Contact” period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. If you have questions regarding this process and project related questions, you may contact Tracy Franklin at [tracy.franklin@austintexas.gov](mailto:tracy.franklin@austintexas.gov) or (512) 974 7057.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tracy Franklin', with a stylized flourish extending from the end.

Tracy Franklin  
Procurement Specialist IV  
Capital Contracting Office

cc: Rick Selin, Capital Contracting Office  
Sergio Altamirano, Public Works Department